



Minutes of the meeting of the Governing Body held on Thursday 23 October 2014 at 4.00 pm.

Governing Body:

(+)David Hoggins	DH	Chair
(+)Debbie Andrews	DA	Vice Chair
(+)Brig. Iain Pretsell	IP	Partnership Governor
(-)Ian Hylan	IH	Executive Principal
(+)Judith Langley	JL	Co-opted Governor
(+)Charlotte Morley	CM	Co-opted Governor
(+)Moiria Nairn	MN	Co-opted Governor
(+)Sarah Symes	SS	Co-opted Governor
(-) Paula Evans	PA	Co-opted Governor
(+)Darren Bowen	DB	Parent Governor
(+)Simon Goldsmith	SG	Parent Governor
(-)Philip Goddard	PG	Parent Governor
(+)Jodie Walters	PM	Staff Governor

In attendance:

Pratishtha Gurung	PG	Head Girl
Bradley Hawkins	BH	Head Boy
Katie Clarke	KC	Bursar
Samantha Bond	SB	Minutes

Item		Action
1.	Apologies: Apologies were received and accepted from Philip Goddard, Paula Evans, Ian Hylan and Hilary Jorgensen. The presentation on SEND would be organised for the next Full Governing Body.	
2.	Declarations of Interest: Business Interest Forms completed.	
3.	Constitution: Welcome to the Head Boy, Bradley Hawkins and Head Girl, Pratishtha Gurung. <i>Parent Governor:</i> Governors agreed to go to election for Parent Governor. <i>Partnership Governor:</i> Two candidates were put forward – Beverley Harding and Gavin Price. JL to meet with Beverley Harding and DH to meet with Gavin Price to gauge interest of one becoming an Associate Governor as there is only 1 vacancy for Partnership Governor.	JL JL/DH

4.	Emergency Procedures: Emergency contact form completed and returned to Babcock.	
5.	Appointments for 2014-5: Confirmed statutory Appointments as: David Hoggins – LA Liaison Officer Darren Bowen – Child Protection Officer Charlotte Morley – Children in Care Officer JL to ask PE if she would be interested in becoming the Special Needs Governor.	JL
6.	Code of Conduct for Full Governing Body: Code of Conduct forms signed. Governors agreed to closed meetings. Alternative voting arrangements were agreed to. Email votes would be accepted if governors were unable to make a meeting. All Governors agreed to The Professional Negligence Statement All Governors agreed to The Confidentiality Statement	
7.	Minutes: The minutes from the meeting on 10 th July were agreed and signed. The Governors Development Plan would be an agenda item at the next Full Governing Body meeting with MN presenting. MN felt that there needed to be more challenging questions recorded in the Full Governing Body minutes. JL reported that the committee minutes showed that the Governors were asking challenging questions. Even though these were not seen by SCC, when Ofsted came in the committee minutes would show a clear record of this. Amendment to error on page 1 of the EGM minutes. Agreed and signed.	SB MN
8.	Leadership Review JL presented her report commenting on a very lively start to the new term. 104 Year 6 students from Redwood and the Grove spent the day at Kings for an African Extravaganza. 6 Primary schools joined Kings for an afternoon of maths challenges. The Open Evening was the busiest one yet with over 300 families joining us. The structure of the evening was being looked at to ensure a smoother flow of parents and sufficient tour guides. Feedback on the evening had been very positive. DA echoed the comment on a very successful evening. SS came into the Leadership Meeting on Thursday 23 rd October to moderate the Performance Management from the Inset Day. The Wellington College Programme for Gifted and talented students is having a positive impact, raising expectations with enriched activities. <i>DH asked how was this evidenced. JL responded for example that 12 Year 9 students were achieving levels 7c to 8b in Maths and excelling in their performance.</i> JL reported that the national figures had just been released which would show Kings progress in a positive light. DH commented on the new layout of the Leadership Report and liked the inclusion of the self evaluating format. Governors thanked JL for her positive report. BH and PG explained the role of the Learning Ambassadors. The Learning Ambassadors are available during brunch and lunch to help students in different subject areas. The Learning Ambassadors for languages are running classes after school to offer extra support for example in French	SB

	<p>and German.</p> <p>The Learning Ambassadors were at Open Evening to support staff and help with tours. <i>DH asked how they were chosen and what impact were they having?</i> JL responded that Heads of Department choose the students. DH asked BH and PG to report to the next FBG the positive impact the Learning Ambassadors were having.</p> <p>BH and PG left the meeting at 4.35pm</p>	
9.	<p>Leadership Review Report:</p> <p>DH commented on the positive comments in the report. DH asked for the CDP to be an agenda item at the next FGB meeting. The Governors were unhappy with a couple of the comments on governance and asked these to be addressed when JL next met with Angela Bradshaw.</p>	JL/SB
10.	<p>Committee Reports:</p> <p><i>Resources:</i></p> <p>Presented by IP. The Resources meeting was postponed in September so IP and KC gave a brief update. John Harratt has now left and been replaced with Mick Weaver who will be starting full time after half term. IP will be conducting a full site review with Mick in November. No current issues with the premises. Swimming pool now open and looking good. The new regional catering manager for Chartwells to have a review meeting with KC after half term. Chris Dickson will be replacing Toby Mattos in the IT Department. KC produced a summary of the projected deficit for the next 3 years. TOR to be signed at the next resources meeting.</p> <p>KC left the meeting at 4.40pm</p> <p><i>Staff & Students:</i></p> <p>Presented by DA. Minutes already circulated.</p> <p>TOR had been agreed. Attendance data had been circulated and overall students attendance is 95%, which is above the National Average. CM had agreed to be appointed the Governor for Young Carers and to be combined with her role of Governor for Looked after Children. Staff are to be interviewed after an absence after 5 days. Processes were already in place for both long and short term absences.</p> <p><i>Teaching & Learning:</i></p> <p>Presented by MN. Minutes already circulated.</p> <p>TOR had been agreed.</p> <p>A plan of action was to be put in place to improve the quality of predictions on grades. It was reported that generally progress had been good. Governors requested that examination results are received earlier.</p>	

11.	<p>Training: MN produced a report on Hot Topics focusing on the new Ofsted framework. It was suggested that Skype could be used for governors to join discussions when Ofsted inspectors visit. Collective worship and moral standards were discussed. JL felt our students had high values and all students studied RS in all years. This was supported by daily reflections and the opening of the Prayer Room. All governors had been invited to visit the Prayer Room.</p>	
12.	<p>Chairs Actions: DH had attended the Surrey Quadrant Meeting which looked at working in partnership with other schools and Multi Academy Trusts (MATs). The Governors had been working on a draft set of values. JL would share these with staff to discuss. MN to send to JL. SB to send a contact list of governors to all governors.</p>	MN SB
13.	<p>Policies: It was agreed that the policies would be ratified once the governors had made a final check through. IP to check CCTV and The Cleaning Policy. DB to look at The Safeguarding Policy. MN to look at The Anti Bullying Policy. SS to look at The Lettings Policy.</p> <p>Governors agreed that amendments to the policies should be shown on a separate sheet. SB to arrange a safeguarding meeting for DB. The Emergency Plan would be reviewed at the SLT meeting after half term and an agenda item for the next FGB.</p>	IP DB MN SS SB
14.	<p>Improving Kings Facilities: SS discussed running voluntary community projects to improve facilities at the school. JLA to talk to the PTA and SB to email the PTA list to governors.</p>	SB
15.	<p>Future Agenda Items: CDP Emergency Plan Head Boy and Head Girl to report the impact of Learning Ambassadors. The Governors Development Plan</p>	JL JL PG/BH MN
16.	<p>Items to Report to Staff: None</p>	
	<p>Part Two Business: See attached.</p>	
17.	<p>Date of Next Meeting: Thursday 18th December 2014</p>	

Meeting closed at 6.55 pm

Chair of Governors:.....

Date: