



**Minutes of the meeting of the Governing Body held on Thursday 6 February 2014 at 4.00 pm.**

**Governing Body:**

(+)David Hoggins	DH	Chair
(+)Debbie Andrews	DA	Vice Chair
(+)Brig. Iain Pretsell	IP	Partnership Governor
(+)Ian Hylan	IH	Executive Principal
(+)Judith Langley	JL	Co-opted Governor
(+)Charlotte Morley	CM	Co-opted Governor
(+)Moiria Nairn	MN	Co-opted Governor
(+)Sarah Symes	SS	Co-opted Governor
(-) Paula Evans	PA	Co-opted Governor
(+)Mark Adams	MA	Partnership Governor
(+)Darren Bowen	DB	Parent Governor
(+)Simon Goldsmith	SG	Parent Governor
(-)Robert Turner	RT	Parent Governor
(+)Philip Goddard	PG	Parent Governor
(+)Paul Mckinney	PM	Staff Governor

**In attendance:**

Marion Peel	MP	Staff
Archie Crossley	AC	Head Boy
Molly Wilsder	MW	Head Girl
Hilary Jorgensen	HJ	Clerk to Governors

Item		Action
1.	<b>Apologies:</b> Apologies were received and accepted from Paula Evans.	
2.	<b>Declarations of Interest:</b> There were no Declarations of Interest for the meeting.	
3.	<b>Constitution:</b> Co-opted Governors: The chair welcomed Sarah Symes to the meeting and accepted apologies from Paula Evans.  Parent Governor: No contact had been received from RT with regard to his resignation. DA agreed to make contact.  Governance Changes: The chair distributed a 'mind map' clarifying the new changes, which it is hoped will simplify the framework and create more effective governance.	DA

4.	<p><b>Minutes of the last meeting:</b> The Minutes of the meeting held on 12 December 2013 were agreed.</p>	
5.	<p><b>Matters Arising:</b> Head Boy/Girl report: see Item 8. New governors' induction/training: see Item 13. Invitation to Primary Feeder School to FGB: Will be done when future agenda allows. Land ownership: Reported under Item 8 (Resources Committee). Swimming Pool: Reported under Item 16 (Part Two). All other Actions had been completed or were in progress.</p>	
6.	<p><b>Year 11 Data Tracking/Mocks/January Predictions:</b> The Year 11 Tracking Data was presented by Marion Peel. Comparing the 2013 Mock Data to the 2012 Mock Data, MP drew attention to the following:</p> <ul style="list-style-type: none"> <li>a) 5A*-C inc EM showed a 10% increase. This was particularly encouraging as this year group is of slightly lower ability.</li> <li>b) 5A*-C with equivalences were up from 35 to 49. BTecs had made significant progress thanks to interventions which had been put in place.</li> <li>c) Lower Band KS2 (English) had been a cause for concern last year but this year had made improved progress.</li> <li>d) High Band KS2 (English) continued to progress well.</li> <li>e) Maths % C+ was on course. Interventions were in place to get Maths + English up to speed. The data base system enables individual students to be recognised and targeted if they need intervention.</li> <li>f) Mocks and Mock Retakes had had an impressive effect – particularly in helping students with examination timing.</li> <li>g) Girls were out-performing boys, but interventions were now being focused on individual students.</li> <li>h) SEN groups had improved on last year.</li> <li>i) PP students were receiving interventions to improve progress and performance. Funding had been spent on 1:1 tuition which was proving very successful.</li> <li>j) EAL students were making excellent progress.</li> </ul> <p>All Departments were working hard to motivate students: there would be another mock pre-public exam in March; catch-up programmes were in operation after school and at weekends; Data was being constantly monitored and individuals constantly checked to see if intervention was necessary; Staff/student mentoring was also in operation. MP was also reported that similar monitoring was taking place throughout Years 7-10.</p> <p>Predictions: 54 students out of 124 were targeted for 5A*-C.</p> <p>DH queried the reliability of the data, asking whether English and Maths were consistent in their judgements. MP replied that the English data had been validated by an outside Consultant, but agreed that the Maths figure was more conservative.</p>	



	<p>The governors thanked the Head Girl and Head Boy for their input.</p> <p>Resources Committee:  IP reported that relations with the County Council had improved. The cause of the leak in the Tower Block had been identified and a solution found.  Joanne Mortimer, a County Solicitor had been in touch and the Land Ownership question was still progressing.  SFVS: First draft had been prepared and will be sent to DH. It will be distributed to the Resources Committee meeting in February.  DH requested further justification for the 30 periods of overstaffing planned for next year. IH explained that this was a 'guesswork' figure for planning purposes; it would be discussed further at the next Committee meeting.</p> <p>Teaching and Learning Committee:  Nothing to report from December. The next meeting will be held on 14 February.</p> <p>Staff and Students:  Next meeting 14 March 2014.</p> <p>Federation Steering Group:  Next meeting planned for Monday, 24 February 2014.</p>	IP
9.	<p><b>SEF 4 Leadership and Management:</b>  Draft Document circulated showing a strong and successful Leadership. Governors were happy with the input regarding their contribution.  (NB: It was agreed that the Staff and Student Committee would look at the possibility of increased governor/student contact.)</p>	DA
10.	<p><b>Ofsted: Overall Effectiveness:</b>  Draft Document circulated outlining a clear and confident belief in the school's effectiveness.  The Governors complimented JL and IH on the quality of the SEF documents</p>	
11.	<p><b>Policies for ratification:</b>  E-safety Policy: JL will redraft.</p>	JL
12.	<p><b>Chair's Actions:</b>  Nothing to report.</p>	
13.	<p><b>Governor Training:</b>  MN reported that a mentor had been put in place for one of the two new co-opted governors (SS). SS had already completed Governor Induction Training Part 1.</p>	
14.	<p><b>Future Agenda Items:</b>  None</p>	
15.	<p><b>Items to report to Staff:</b>  Staff to be thanked for their additional work re revision and examinations.</p>	
16.	<p><b>Part Two:</b>  See separate sheet.</p>	
17.	<p><b>Date of Next Meeting:</b>  Thursday, 20 March 2014 at 4.00 pm.</p>	ALL

## KINGS INTERNATIONAL COLLEGE

Minutes of the meeting of the Governing Body held on Thursday, 6 February 2014.

### PART TWO : CONFIDENTIAL

Item		Action
16.	<p><b>Swimming Pool:</b> IH outlined the present position. The roof of the swimming pool needs replacing, the cost of which would be in the region of £80-90,000. <b>Farnborough Fins</b> have agreed to carry out the repair work – on a depreciating lease basis - during the summer holiday period. However, the school does not own the land. Independent Advisors (Brown Jacobsen) have suggested there should be a Dual User Agreement to resolve the problem, but Surrey say they own the land and that a Dual User Agreement is not viable. Surrey say there will have to be two Agreements: one to cover the building work and one for the lease. The cost of drawing up these would be £2500. Farnborough Fins have agreed to cover <b>all</b> costs, by making a donation to Kings, who will then commission the work. Farnborough Fins are very positive about their involvement.</p> <p>The Governors confirmed unanimously they were happy for these Agreements to be drawn up and work to go ahead.</p>	

Meeting closed at 6.15 pm.

Signed: .....(Chair of Governors)

Date:.....

## Kings International College

### Summary of Actions Arising from Full Governing Body Meeting 6 February 2014.

<b>Item</b>		<b>Responsibility</b>
<b>3.</b>	<b>Make contact with RT re resignation.</b>	<b>DA</b>
<b>7.</b>	<b>Take SEN Consultants' report to T &amp; L Committee</b>	<b>JL</b>
	<b>Attend HMI Surgery and report back to DH/DA</b>	<b>IH/JL</b>
<b>8.</b>	<b>Finalise SFVS and take to Resources Meeting in February</b>	<b>IP</b>
<b>9.</b>	<b>Look at increasing Governor/Student contact time.</b>	<b>DA</b>
<b>11.</b>	<b>Re-draft e-safety policy</b>	<b>JL</b>
<b>17.</b>	<b>Next Meeting: 20 March 2014 at 4.00 pm.</b>	<b>ALL</b>