



Minutes of the meeting of the Governing Body held on Thursday 30th June 2016 at 4.00 pm.

Governing Body:

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| (+)David Barter | DB | Chair |
| (+)Judith Langley | JL | Head |
| (+)Charlotte Morley | CM | Co-opted Governor, Vice Chair |
| (+)Gavin Price | GP | Co-opted Governor |
| (+)Geoff Evans | GE | Co-opted Governor |
| (+)Beverley Harding | BH | Partnership Governor |
| (+) Jenny Tuck | JT | Co-opted Governor |
| (-)Simon Goldsmith | SG | Parent Governor |
| (+)Philip Goddard | PG | Parent Governor |
| (+)Graham Rudd | GR | Parent Governor |
| (+)Jodie Walters | JW | Staff Governor |
| (+)Martin Sands | MS | Local Authority Governor |

In attendance:

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| Jennie Morgan | JM | Clerk to Governors |
| Katie Clark | KC | Bursar |
| Frank Crossley | | Head Boy |
| Georgia Ludlow | | Head Girl |

| | TOPIC | ACTION |
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| 1 | APOLOGIES FOR ABSENCE There were no apologies for absence. | |
| 2 | DECLARATION OF INTEREST None. | |

The new Head Boy and Head Girl, Frank Crossley and Georgia Ludlow, introduced themselves. They are looking forward to officially taking on their roles and working alongside the prefects after the long process of selection. DB suggested that a letter was sent to governors laying out their ideas. Governors congratulated Frank and Georgia and wished them every success.

Frank and Georgia left the meeting at 2.15pm

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| 3 | <p>CONSTITUTION OF THE GOVERNING BODY</p> <p>Vacancies: Link Governor Partnership Governor</p> | |
| 4 | <p>MINUTES</p> <p>The minutes of the meeting held on 12th May 2016 were approved and signed.</p> | |
| 5 | <p>MATTERS ARISING FROM THE MINUTES OF 12 MAY 2016</p> <p>Bruce Guyett has been appointed as the new Assistant Headteacher from out of County. He has experience as an Assistant Headteacher and was appointed from a pool of 17 strong candidates. <i>Governors asked if he was Headteacher material.</i> School responded he would become a Deputy Headteacher first.</p> | |
| 6 | <p>CHAIR'S ACTION</p> <p>DB attended the Chairs briefing and Additional Skills Governors meeting. The overwhelming feeling was very depressing. Babcock are losing school improvement funding so 50 jobs are at risk. They are cutting school improvement, IT, back room and facilities management personnel. It is Surrey's responsibility to administer school admissions and narrow the gap for disadvantaged students. The Regional Schools Commissioner is responsible for schools improvement, they will not have staff or a budget and will rely on Ofsted as an arbiter. Their only power will be to force schools given an RI or Inadequate rating to academies if they are not already an academy or to join an academy chain if they are an academy.</p> <p>The Head of School Improvement at Babcock is now the deputy to the Regional Schools Commissioner. Babcock are working to a medium term plan to April 2017.</p> <p>This is an unworkable situation as Surrey have no budget for non academies but at the moment there is a 6 month lead time on academising. The Diocese have made it plain to Church Schools in Surrey that they can only join the Diocese's own academy. As many outstanding schools in Surrey have not been inspected for quite some time, we must hope none have slipped as there is no back up.</p> <p>It is still the common voice that schools should academies by 2020.</p> | |
| 7 | <p>UPDATE ON PIPEWORK AND BUILDING MAINTENANCE</p> <p>KC attended to speak about the pipeworks beginning in the summer holidays. The first phase is to remove the asbestos. The contractors will work 7-4 in the holidays and 5pm-3am in term time. Everywhere will be left safe every day. The hope is to finish in summer 2017.</p> <p>The contractors will base their site on the tennis courts by the swimming pool. This is essential work – water management will continue as it is and the plan is to lay all the pipework and switch the whole thing over next summer.</p> | |

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| | <p><i>Governors questioned what happens if we go over budget.</i> School answered that we are not paying so there is no impact. <i>Governors clarified that the asbestos will be removed first and then the pipework will begin.</i> School confirmed this. <i>Governors queried the impact on lettings.</i> School responded that there would be an impact but we are not sure what it will be yet. We are attempting to only lose the use of one lettable area at a time. <i>Governors asked if the water fountains for pupils had been included on the plans.</i> School answered no, they need to be added.</p> | |
| 8 | <p>LETTINGS UPDATE</p> <p>At the last meeting a decision was made to go with SLS for lettings. The agreement has been taken to Surrey County Council's legal team who have amended the agreement slightly. One of the issues is that Surrey wanted Kings to have full indemnity and SLS will not agree this. KC is happy with the indemnities and contract as they stand. The next action is either to agree or not agree. <i>Governors asked what other schools have done.</i> School replied we are not breaking new territory. <i>Governors pondered that if anything should occur that is not covered by the £10 million insurance, Surrey may not support us as we would have gone against their advice.</i> KC to query. DB asked if, subject to a satisfactory answer, Governors would be happy to sign off if Surrey would still insure the property to its full value. <i>Governors unanimously agreed.</i></p> | KC |
| 9 | <p>WORK EXPERIENCE</p> <p>JL spoke about work experience. It is currently funded and staffed by our inclusion in SHAPE. Tomlinscote and Collingwood have made the decision for this to be their last year of Year 11 work experience as the feeling is it sits better at sixth form age.</p> <p>Our experience at Kings is that there are less opportunities for students to experience real work rather than menial tasks. Legally, due to the students' age, they are not allowed to do much.</p> <p>Tomlinscote have offered to put together a package for us. The cost of this is not known as yet.</p> <p>JL feels that work experience should stop and that it belongs in sixth form. Finding meaningful work experience for all is proving to be very difficult. We may need wex for a small group of identified students. <i>Governors commented that employers are less willing to take under 16's due to employment laws.</i> <i>Governors also asked if it could be changed into a community project week.</i> School responded that it is a possibility but risks and insurance would need to be looked at in greater detail. <i>Governors noted that that it is very difficult with under 16's for work experience.</i> <i>Could we ask people to come in and talk about their industry?</i></p> | |

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| | <p>School answered yes, and that we already do this to an extent at the careers fair. <i>Governors also commented that some workplaces will have behind the scenes tours for schools. And that work experience is one of those things where it can be helpful for a career pathway.</i></p> <p>School stated that careers advice and guidance would continue.</p> <p>DB asked governors if they agreed to discontinue work experience.</p> <p>Governors unanimously agreed that this would be the last year for work experience.</p> | |
| 10 | <p>BUDGET PLAN APPROVAL</p> <p>We have received a letter recognising that our budget position is much better but Surrey will be keeping an eye on our in year deficit. KC will continue to work with our consultant from Babcock.</p> <p><i>Governors asked if we have sent our forecast of outturn.</i></p> <p>School answered yes.</p> <p><i>Governors queried if Surrey will look at it.</i></p> <p>School responded yes. The consultant has a role and needs to be seen to do her job.</p> <p><i>Governors noted that in our position it is a useful exercise to send a monthly update.</i></p> | |
| 11 | <p>CHAIR / VICE-CHAIR APPOINTMENT</p> <p>CM had self-nominated as Chair, and JT had self-nominated as Vice Chair.</p> <p>These appointments were unanimously agreed.</p> | |
| 12 | <p>COMMITTEES AND NOMINATED GOVERNOR REPORTS</p> <p>Resources Committee Resources minutes from 20 April were received and GE noted that at the T&L meeting on 22 June, £1000 was granted outside of the Resources committee for ILC resources.</p> <p>Staff and Students Committee There are still no Persistent Absence national comparator figures. <i>Governors asked if the recent news regarding term time holidays had meant a rise in demand of term time holiday requests.</i> School replied not currently. <i>Governors commented that Surrey County Council are the prosecuting authority and that they are holding back on legal action.</i></p> <p>Teaching and Learning Committee The meetings are very interesting with excellent input from SM re data and JQ on work scrutiny. Angela Bradshaw attended last week's meeting and was very impressed with the meeting in general and the level of questioning.</p> <p>TB will be leaving at the end of this term. Governors would like to express their gratitude for his level of work.</p> | |

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| | The Chair will write to thank TB. | CM |
| 13 | <p>CHAIRS' AND CLERKS' BRIEFINGS</p> <p>There has been no Clerks briefing this term.</p> <p>From the Chairs briefing, DB noted a change in that if an academy chain is larger than a particular number of pupils, the academy chain will be given a pot of money and the trust will decide where to spend or save it.</p> | |
| 14 | <p>LEADERSHIP REPORT</p> <p>JL asked governors what they had found pleasing or any concerning aspects from her leadership report. <i>Governors noted the following:</i></p> <ul style="list-style-type: none"> • <i>Angela Bradshaw's feedback was very positive and the school is moving in the right direction.</i> • <i>The marking scrutiny is positive amongst staff and it is nice to hear areas of strength and improvement personalised to each teacher. This has been welcomed by all staff.</i> • <i>Governors are struck by Kings' ability to attract good quality teaching staff. This is a credit to the school.</i> • <i>Governors are pleased attendance figures are rising – this is most often an indicator of students being interested in school. Also pleased to note the drop in exclusions.</i> • <i>Assessment is a massive thing at the moment with lots of work for staff. As Governors we need to keep abreast of changes and check how assessment is working.</i> | |
| 15 | <p>TRAINING UPDATE</p> <p>The Training Document was looked at at the Staff and Students meeting. It is not up to date. There will be a project to update it. It needs to go to each committee for members to see where they may need training. <i>Governors asked who organises training.</i> School replied Babcock are still responsible.</p> <p>JW and MS need to be added to the document.</p> | JM |
| 16 | <p>GOVERNORS CONSIDERED WHAT HAD BEEN DONE AT THIS MEETING THAT HAS IMPROVED THE EDUCATION FOR THE CHILDREN IN OUR SCHOOL:</p> <p>Talked to Head Boy and Head Girl about their plans. Ratification of the £1000 for the ILC. Continued personalisation for careers although the system is changing. Works in college taking place out of school hours. Lettings company agreed. Governors have been assured the school is fully staffed with specialist teachers.</p> | |

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| 17 | <p>AOB</p> <p>The SEND policy was tabled and JT recommended it was approved. The policy was unanimously approved.</p> | |
| <p>DB made a short statement as it is his last meeting as Chair. He spoke about being put in by Surrey to deal with a few issues and he has now recommended that the school has an effective Governing Body capable of standing on its own two feet. Therefore, with regret, he tendered his resignation as Chair but also noted his great pride in doing so as it means the job is done.</p> <p>DB then left the meeting for ten minutes. CM told Governors that DB was prepared to remain on the Governing Body in a personal capacity. Governors spoke about this and agreed unanimously that DB was a valuable member of the Governing Body and they would like him to stay. It is also a great endorsement for the school.</p> <p>DB returned and GR presented him with a gift from the PTA.</p> | | |
| 18 | <p>DATE OF NEXT MEETING</p> <p>A list of dates for the 2016/17 academic year was distributed.</p> | |
| 16 | <p>PART 2 BUSINESS</p> <p>There was no Part 2 Business.</p> | |

Meeting closed 3.15 pm.

Signed:

Chair of Governors:

Date: